



## AUDIT COMMITTEE - 11TH DECEMBER 2013

**SUBJECT: PROPOSED TERMS OF REFERENCE FOR THE GOVERNANCE REVIEW PANEL**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER**

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### **1. PURPOSE OF REPORT**

- 1.1 To seek the approval of Members to new Terms of Reference for the Corporate Governance Review Panel, which are required to strengthen the Council's annual governance statement review processes.

### **2. LINKS TO STRATEGY**

- 2.1 To ensure that the Council's strategies are delivered in a proper and transparent way.

### **3. THE REPORT**

- 3.1 Following a review by the WAO of the Council's Annual Governance Statement (AGS) review processes it was identified that the review panel overseeing the production of the AGS had not had Terms of Reference formally agreed by members.
- 3.2 The attached document at Appendix 1 shows the proposed Terms of Reference setting out formally both the membership of the panel and the areas of work falling within the scope of the panel.

### **4. FINANCIAL IMPLICATIONS**

- 4.1 There are no financial implications.

### **5. PERSONNEL IMPLICATIONS**

- 5.1 There are no personnel implications.

### **6. EQUALITIES IMPLICATIONS**

- 6.1 None.

### **7. CONSULTATIONS**

- 7.1 The Terms of Reference attached reflects the outcome of the consultations undertaken.

## **8. RECOMMENDATIONS**

- 8.1 Members are asked to consider the proposed document, make recommendations in respect of changes where appropriate and/or approve the Terms of Reference as attached.

## **9. REASONS FOR THE RECOMMENDATIONS**

- 9.1 To formalise the work undertaken by the review panel.

## **10. STATUTORY POWER**

- 10.1 Local Government (Wales) Measure 2011.

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Appendices:  
Appendix 1 Draft Terms of Reference